

Governors Exempt Appointment

**The California Department of Public Health is currently recruiting for
Chief, Office of AIDS in the Center for Infectious Diseases**

California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, sexual orientation, medical condition, or pregnancy. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in the public servants.

CLASSIFICATION: Chief, Office of AIDS, Exempt Appointment
JOB LOCATION: Sacramento, CA
FINAL FILING DATE: November 18th, 2011

Position Description

The California Department of Public Health (CDPH) is dedicated to optimizing the health and well-being of the people in California. CDPH achieves its mission through the following Core Activities:

- Promoting healthy lifestyles for individuals and families in their communities and workplaces.
- Preventing disease, disability, and premature death and reducing or eliminating health disparities.
- Protecting the public from unhealthy and unsafe environments.
- Providing or ensuring access to quality, population-based health services.
- Preparing for, and responding to, public health emergencies.
- Producing and disseminating data to inform and evaluate public health status, strategies, and programs.

Under the general direction of the Deputy Director, Center for Infectious Diseases, the position serves as the Chief of the Office of AIDS (OA) in the California Department of Public Health. As Chief of OA, the position acts as the Department's principal advisor on policy related to HIV/AIDS. Specific duties include the following:

- Provides consultation, technical advice, and assistance to state and local officials and private institutions throughout the state on HIV detection,

prevention, care, treatment and support services, state and federal policy and program operational matters.

- Coordinates the utilization of all available resources to maximize the impact on reducing HIV incidence, providing appropriate care and treatment to those living with HIV infection and reducing HIV related health disparities. When necessary, reassigns priorities to areas where needs are greatest.
- Develops program goals, objectives, and strategic approaches.
- Integrates programmatic and policy activities with other state, local, and federal public health agencies so that services are consistent with Department objectives, Federal grant requirements and the National HIV/AIDS Strategy.
- Evaluates the effectiveness of programs throughout the state to ensure local program development and implementation activities are in accord with State and Federal priorities and with legislative authority and intent.
- Evaluates epidemiologic data to identify trends in incidence, prevalence, morbidity and disproportionate rates across populations.
- Utilizes multiple communication strategies and tools and stakeholder groups to gain insight into emerging problems and priorities.
- Makes recommendations on the Department's position for proposed legislation that impacts people with or at risk for HIV infection; drafts new legislation.
- Coordinates with other agencies to promote awareness of the consequences of HIV infection among high-risk populations, and performs other related duties as required.

Qualifications

- A medical degree and infectious disease training is highly desirable, but applicants with ample experience working on HIV/AIDS policy and program issues will also be considered.
- 5-10 years of experience implementing public health programs (HIV/AIDS or related fields is desirable) in the public sector with increasing levels of responsibility and leadership; a strong track record in achieving results; background in management in fast-paced, results-driven organizations.
- Successfully served in a leadership role, with full operational and financial responsibility and accountability for a program, geographic region, or public initiative; experience conceiving, planning and executing programs or projects with documented results.
- Ability to communicate effectively, orally and in writing, with the OA staff and management team, Deputy Director's office, Director's Office, CDPH executives, other state and federal agencies, legislators, and CDPH partners, including local health departments.
- Ability to effectively plan for and manage changes in department priorities and operations necessary to respond to public health emergencies.

- Ability to function as part of an executive management team to plan, develop, and implement department policies and priorities.
- Demonstrated proficiency in building and applying management processes and tools.
- Demonstrated ability to work with organizational leadership on strategic, operational, and organizational issues, as a strong, yet collaborative voice on the team.

Salary:

Negotiable and commensurate with training and experience.

Application Information

Interested candidates should submit:

- A resume
- Three professional references (name, telephone number, and email address)
- A statement of qualifications, no more than three pages in length, that describes how the candidate's background and experience specifically relates to the ability to perform the duties of this position.

Submit all documents and any questions to:

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